INTERNAL QUALITY ASSURANCE CELL

PATRICIAN COLLEGE OF ARTS AND SCIENCE

Affiliated to University of Madras and Accredited `A' Grade by NAAC
Canal Bank Road, Gandhi Nagar, Adyar, Chennai 600 020

ANNUAL QUALITY ASSURANCE REPORT
2017 – 2018

CONTENTS

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year : 2017-2018

1. Details of the Institution

1.1 Name of the Institution

PATRICIAN COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

Canal Bank Road

Address Line 2

Adyar

City/Town

Chennai

State

Tamilnadu

Pin Code

600020

Institution e-mail address

principal@patriciancollege.ac.in

Contact Nos.

044-24401362

Name of the Head of the Institution:

Dr Joseph Durai

Tel. No. with STD Code:

044-24401362

Mobile:

9444003970

Name of the IQAC Co-ordinator:

Dr S Nagajothi

Mobile:

9444430220

IQAC Email Id

iqac@patriciancollege.ac.in

1.3 NAAC Track ID :

TNCOGN21072

1.4 NAAC Executive Committee No. & Date:

EC(SC)/06/A&A/058,   dt.01.05.2015

1.5 Website address:

www.patriciancollege.ac.in

Web-link of the AQAR:

http://www.patriciancollege.ac.in/AQAR2017-2018

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.12	2015	5 years (till 30th April 2020)
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   20/10/2014

1.8 **AQAR for the year :**   2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

   i. AQAR 2016-17 submitted to NAAC on 1/11/2017

1.10 Institutional Status

   University   State ☑ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution: Yes ☑   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)   : Regulated by University of Madras

Type of Institution   Co-education ☑   Men ☐   Women ☐

                      Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

                      Grant-in-aid + Self Financing ☐   Totally Self-financing ☑

1.11 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

     TEI (Edu) ☐   Engineering ☐   Health Science ☐

Management ☐

     Others   (Specify)   ☐

1.12 Name of the Affiliating University   UNIVERSITY OF MADRAS

1.13 Special status conferred by Central/ State Government: -No-

UGC/CSIR/DST/DBT/ICMR etc   ☐

 Autonomy by State/Central Govt. / University   ☐

University with Potential for Excellence   ☐ UGC-CPE   ☐

     DST Star Scheme   ☐ UGC-CE   ☐

     UGC-Special Assistance Programme   ☐ DST-FIST   ☐

                                                  ☐   ☐

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes   [-]

2. IQAC Composition and Activities

2.1 No. of Teachers   [21]

2.2 No. of Administrative/Technical staff   [1]

2.3 No. of students   [2]

2.4 No. of Management representatives   [1]

2.5 No. of Alumni   [2]

2. 6 No. of any other stakeholder and   [0]

   community representatives

2.7 No. of Employers/ Industrialists   [1]

2.8 No. of other External Experts   [1]

2.9 Total No. of members   [29]

2.10 No. of IQAC meetings held :   [1]

2.11 No. of meetings with various stakeholders : Total No. [20]   Faculty [5]

   Non-Teaching Staff [1] Students [11] Alumni [1] Others [2]

2.12 Has IQAC received any funding from UGC during the year?

Yes [-]   No [✓]

   If yes, mention the amount   [-]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International [-] National [-] State [-] Institution Level [6]

(ii) Themes

13th June 2017- FDP on "Teaching Methodology and Psychology of Z Generation Students and Learner Centered Innovative Teaching Methodologies

1 st July 2017- Orientation for faculty on "GST: Issues and Challenges

23rd September 2017- FDP on "High Impact Teaching Skills"

1st December 2017- "Research approach for global reach"

6th January 2018- "NAAC assessment: The new framework".

12th March 2017 – " Student Centered Learning Program"

2.14 Significant Activities and contributions made by IQAC

- ❖ Academic plan was prepared and implemented.

- ❖ Students' feedback was designed, collected and compiled.

- ❖ Certificate courses on Tally with GST, 3D animation and Web Designing classes were conducted in association with NSIC and NSDC.

- ❖ 26th-31st June 2017- A week long bridge course was organised for the 1st yr UG students

- ❖ Placement Training given to final year and Second year students though Placement Cell.

- ❖ Massive Open Online Course (MOOCs)-477 students had enrolled from various departments and 55 students had been registered for the examination from the various courses offered by the National Program on Technology Enhanced Learning Project, (NPTEL) a joint initiative by seven IITs and IISc Bangalore

- ❖ **TNPSC CCSE – GROUP IV** coaching programme for Tamil Nadu Public service commission aspirants was conducted though Civil Services Cell

- ❖ Academic performance reviewed through result analysis and Remedial classes initiated in respective departments.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To prepare an Academic Calendar of the Institution.	Academic calendar was prepared and activities monitored.
To conduct certificate courses for the students	Certificate courses on Tally with GST, 3D animation and Web Designing classes were conducted in association with NSIC and NSDC.
To orient the students about the current trends in their respective areas.	Invited lectures were organised by the respective departments and students were taken on field visit to get practical exposure.
To encourage students to take up civil services as a career and encourage entrepreneurship among students.	**TNPSC CCSE – GROUP IV** coaching programme for Tamil Nadu Public service commission aspirants was organised through Civil Services Cell. Students are informed about various government recruitments opportunities through Civil Service Exam.
To enhance placement opportunities	Pre – placement training given to second and third year students through placement cell. Campus placement drive was conducted by paytm, Justdial, TCS, Waycool, India Filings, Sutherland, Sunnybee 124 students have been placed. Job Fair 2018 held on 10th March 2018. A total of 50 companies participated and offered a recruitment of 3000 posts. Several sectors like IT, Finance, Marketing, Manufacturing, Engineering, retail, hospitality, e-learning, animation, staffing, logistics, NGO, telecom, pharma, healthcare, health insurance, construction and BPO turned

Plan of Action	Achievements
	up on that day. Nearly 4000 candidates participated in the job fair.
To encourage students to take part in sports and cultural activities	Inter- departmental sports and cultural competitions were conducted
To conduct external academic audit	External academic audit conducted by inviting external experts for various city colleges and area of improvement was communicated to the departments.
To initiate stock verification	Stock verification done and report was submitted to the Management and Principal.
To conduct outreach program to sensitize the students to relate to the community	400 people of Gypsy community in the neighbourhood were invited to be part of Christmas celebrations. Students shared essential provisions such as rice, dhal, cooking oil, masala powders, utensils, matchbox, lighters, candles, salt, and toiletries A Run for a cause – titled Cancerathon was organized. Technical support was given by Adyar Cancer Hospital and Ramachandra Hospital. Around 2000 people participated.

Academic Calendar of the year 2016-2017 attached. Annexure I

2.15 Whether the AQAR was placed in statutory body Yes ☑ No -

Management ☑ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- ❖ Enhance PG departments to research departments.

- ❖ Through general faculty meetings, faculty grievances were resolved and steps were taken to resolve students' grievance also.

- ❖ Academic performance of students was reviewed through result analysis and remedial measures were suggested.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	3	-	3	-
UG	10	2	12	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	4
Total	13	2	15	4

Interdisciplinary	10	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS(CHOICE BASED CREDIT SYSTEM)
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	-
Annual	-

1.3 Feedback from stakeholders*   Alumni ☑ Parents ☑

Employers ☑ Students ☑

Mode of feedback   :   Online -- Manual ☑

Co-operating schools (for PEI) -

Feedback format attached. Annexure II (a), (b), (c)& (d)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus prescribed by University of Madras is followed and there were change in syllabus in departments of Language, English, Commerce, and Business Administration.

1.5 Any new Department/Centre introduced during the year. If yes, give details. 2

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
100	99	-	1	-

2.2 No. of permanent faculty with Ph.D.
23

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
31	Nil	Nil	Nil	1	Nil	Nil	Nil	32	Nil

2.4 No. of Guest faculty 2   Visiting faculty -   Temporary faculty -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	3	1
Presented	2	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

❖ The college has provided LCD projectors for each department which enable the students to have better insight into the subjects.

❖ The students are motivated to present papers and take part in National and International Seminars and Workshops.

❖ Students were made a part of organizing committees for various programs in college to enhance their leadership skills.

❖ Students are taken on field trips for practical exposure.

❖ Assignments and notes are shared to students through department blogs.

❖ Continuous internal assessment tests are conducted to monitor the academic performance of the students.

❖ Information about students' regularity and late coming is informed to parents by sending SMS.

❖ As part of internal assessment, students are made to take seminars mandatorily to improve their confidence and public speaking skills.

❖ English Bridge course was conducted by Department of English to help the students for tamil medium background.

2.7 Total No. of actual teaching days
during this academic year: 180

2.8 Examination/ Evaluation Reforms initiated by the Institution:

> ❖ The College follows the University norms to conduct exams and evaluate the students. To make the system more effective, in-class room activities like quiz, group discussions, presentations etc are conducted to make learning more fruitful.
>
> ❖ Continuous Internal Assessment is followed to ensure consistent academic performance of students .

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development 2 1 -
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 85%

2.11 Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.C.A	98	1.47	83.33	14.70	-	65.58
B.Sc(cs)	48	25	31.58	87	-	64.85
B.COM (General)	208	2.89	51.92	14.90	-	69.71
B.B.A	68	-	52.5	47.5	-	59
B.Sc(Vis Com)	48	10.25	82.05	7.70	-	81.25
B.COM(CS)	68	15.21	84.78	-	-	67.64
B.A (ENG)	48	-	36.11	58.33	5.5	75
M.COM	29	6.90	93.10	-	-	100
M.S.W	21	23.80	76.20	-	-	100
MA (Eng)	27	-	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

> • Continuous internal assessment is followed to know the academic performance of the students and it is monitored by the respective department HODs.
>
> • Faculty are encouraged to use ICT method of teaching.
>
> • Online feedback from students was collected and analysed. Corrective actions were suggested to faculty.
>
> • Result analysis is done and departments arrange for enabling sessions for students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc. (FDP)	99
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff: a) Clerical Cadre & above	10	-	-	-
b) Support staff	19	-	-	-
Technical Staff	3	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Staff members are encouraged to pursue Ph.D and publish original research articles in peer-reviewed journals with impact factor.
- Faculties are encouraged to qualify NET/SLET exams. Four faculty qualified SLET in 2017-18

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	5	-	-
Non-Peer Review Journals	-	-	-
e-Journals	3	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [3.225-1.14] Average [-] h-index [-]

Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   6

ii)Chapters in Edited Books   -   iii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]

DBT Star Scheme [-]   INSPIRE [-]   CE [-]

Any Other (specify) [-]

3.10 Revenue generated through consultancy   [-]

3.11 No. of conferences/ seminars organized by the Institution   1

Level	International	National	State	University	College
Number	-	-	-	-	1
Sponsoring agencies	-	-	-	-	NHRC

3.12 No. of faculty served as experts, chairpersons or resource persons   7

3.13 No. of collaborations [-]   International [-]   National [-]

Any other [-]

3.14 No. of linkages created during this year [3]

3.15 Total budget for research for current year in lakhs :

From Funding agency [-]   From Management of University/College [-]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
3	-	-	-	3	-	-

3.18 No. of faculty from the Institution [1]
    who are Ph. D. Guides
    and students registered under them [-]

3.19 No. of Ph.D. awarded by faculty from the Institution [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [-]   SR [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level [100]   State level [-]

International level [-]   National level [-]

3.22 No. of students participated in NCC events:

University level [-]   State level [-]

International level [-] National level [-]

3.23 No. of Awards won in NSS:

University level [-] State level [-]

International level [-] National level [-]

3.24 No. of Awards won in NCC:

University level [-] State level [-]

International level [-] National level [-]

3.25 No. of Extension activities organized

University forum [-] College forum [3]

NCC [-] NSS [8] Any other [12]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Annexure III

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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.3acrs	-	Revenue generated through fees collection	3.3 acres
Class rooms	61	-		61
Laboratories	5	7		12
Seminar Halls	6	-		6
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	88	9		97
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 98,62,481	Rs 36,07,745		Rs 1,34,70,226
Others	Rs 47,55,771	Rs 3,61,58,707		Rs 4,09,14,478

4.2 Computerization of administration and library

- Faculty and PG students have access to INFLIBNET.

- All circulars to faculty are sent through e-mail.

- Attendance software helps in closely monitoring the regularity of students.

- Online Internal Mark entry system is followed.

- Students' feedback is collected online and analysis is also done online.

- Full automation of the library is in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	16154	4,94,989	1,199	1,11,856	17,353	6,06,845
Reference Books	742	60,000	Nil	Nil	742	60,000
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	23	1,09,995	Nil	Nil	23	1,09,995
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	39,350	Nil	Nil	Nil	39,350
CD & Video	385	Nil	Nil	Nil	385	Nil
Others (specify)	Madras library membership 10 cards & American library membership 5cards	7000	Madras library membership cards renewed	2000	15	9000

4.4 Technology up gradation (overall)

	Total Computers	**Computer Labs**	**Internet**	**Browsing Centres**	**Computer Centres**	**Office**	**Depts.**	**Others**
Existing	224	157	15mbps (LL) + 150 Mbps (BB)	-	15	5	18	29
Added	6	4	100 Mpbs (BB) + 100 Mpbs (BB) + 100 Mpbs (BB) (Fibernet)	-	0	1	0	1
Total	230	161	15 Mbps (LL) + 150 Mbps (BB) + 100 Mpbs (BB) + 100 Mpbs (BB) + 100 Mpbs (BB) (Fibernet)	-	15	6	18	30

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Laptops were provided to each department to facilitate ICT enabled classes.

- Each department is provided with a smart class room for technology enhanced teaching.

- Every staff room has computer with internet facility to facilitate reference by faculty for student enhancement and also for research purposes.

- Interdepartmental and intradepartmental paper presentations using powerpoint, is conducted by departments to enable the students learn the usage of technology.

4.6 Amount spent on maintenance in lakhs :

   i) ICT

                                              Rs 6,918

   ii) Campus Infrastructure and facilities   Rs 24,44,679

iii) Equipments   Rs 2,13,618

iv) Others   Rs.2,24,131

                              Total :   Rs 28,89,346

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Placement training is given to students through the Placement cell to equip then students in employability skills.

- Students represent their grievances to the management through letters dropped in grievance box which is opened every Monday and the grievances are resolved by the Principal in consultation with Dean of students.

- Students are given awareness about the various scholarships available and are encouraged to apply for the same.

- Inter-departmental cultural and sports meet is organised to recognise their skills in extra- curricular and co-curricular activities.

- Invited lectures are arranged through the departments on general topics and also related to subjects.

- Counselling facility is available for psychological support.

5.2 Efforts made by the institution for tracking the progression

- Feedback is collected from parents and students to provide a better teaching learning environment.

- Academically weak students are identified and special coaching is arranged for such students through the respective departments.

- Financially weak students are assisted by the management to pursue their education without any hindrances.

- Parents meeting is conducted once in a semester to update them regarding the regularity and academic performance their wards.

- Students who gain 100% attendance and those who excel in the University exam with high score are awarded in the College Day.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2484	121	-	-

(b) No. of students outside the state

| 15 |

(c) No. of international students

| 0 |

No	%
1775	68.14

Men

No	%
830	31.86

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
216	418	22	1460	5	2166	280	459	40	1821	5	2605

Demand ratio- **2:1(Application/Admission)**   Dropout %- **0.5%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Civil Services Cell orients the students on preparation for competitive exams.

- TNPSC CCSE – GROUP IV coaching programme for Tamil Nadu Public service commission aspirants was organised.

- Study materials are made available in the library to facilitate reference by the students.

No. of students beneficiaries | 70 |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- Pre placement training is given to final year students through placement cell. Training sessions on aptitude, resume building and interview related questions discussion was organised

- To impart leadership skills, students' council is formed and also departments nominate office bearers who are assigned with the task of organising events and other association activities which helps the students in developing their managerial skills.

- Soft skills training is given by the department of English which is also a part of curriculum.

- Off campus placement opportunities are informed to the students by posting the communication in the placement notice board.

- Motivational talks, value education sessions are arranged through the departments to emphasise on self motivation and ethics.

No. of students benefitted   400

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	275	124	Nil

5.8 Details of gender sensitization programmes

"Health and Hygiene awareness" health camp programme and personal consultation was arranged for girl students on 16th August 2017 by WOMEN'S CELL

An awareness program was conducted on "Cyber-Crime Victimization" for girls on 16th February 2018.

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

   State/ University level ☐ 4   National level ☐ 3   International level ☐ -

   No. of students participated in cultural events :

   State/ University level ☐ -   National level ☐ 1   International level ☐ -

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

   Sports : State/ University level ☐ -   National level ☐ -   International level ☐ -

   Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support ☐ -   ☐ -   ☐ -

	Number of students	Amount
Financial support from institution	29	Rs 9,12,097
Financial support from government	504	Rs 21,53,900
Financial support from other sources	12	Rs 67,500
Number of students who received International/ National recognitions	10	Rs 1,20,000

5.11   Student organised / initiatives

Fairs   : State/ University level   ☐ -   National level   ☐ -   International level

Exhibition: State/ University level   ☐ -   National level   ☐ -   International level

5.12   No. of social initiatives undertaken by the students :

Department/Club	No. Of initiatives
Social Work	1
Citizen Consumer Club	2
Enviro Club	1
Women's Cell	2
Rotract Club	1
Leo Club	1
NSS	8
Literacy Club	1
YRC	1
AICUF	2
College	3

5.13 Major grievances of students (if any) redressed:

The grievance cell is headed by the Principal and feasible representations made by students are adhered to. On request made by the students for a spacious canteen, the canteen with an extended service counter was build in a more spacious area for the convenience of the students.

Vision: The College will emerge as the centre for excellence in Higher Education and build Human resource with values to make a significant contribution to the society.

Mission: To provide a holistic education for intellectual and physical development, social and cultural sensitivity and economic upliftment that will empower every student to live in harmony.

6.2 Does the Institution has a management Information System

- ❖ MIS for student's data base is in being used.

- ❖ Complete MIS for the entire institution is in progress.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

- ❖ College, being an affiliated institution follows the curriculum prescribed by University of Madras.

- ❖ Continuous representation is made to the University regarding any issues related to the syllabus through the Academic Council of University of Madras.

- ❖ To substantiate the contents of the syllabus, departments organise invited lectures, seminars and conferences. Department of commerce and social work organised International Conference.

6.3.2   Teaching and Learning

- Continuous internal assessment is conducted as per University norms and HODs monitor the same.

- Field trips and industrial visits are arranged by the departments for facilitating practical exposure for the students.

- Peer learning is encouraged.

- Enabling classes are conducted by the respective departments for slow learners.

- In class room activities are conducted for making learning a joyful experience.

- Guest lectures are organised by the departments.

6.3.3 Examination and Evaluation

- As per the norms of University of Madras, tests are conducted for Continuous Internal Assessment. Marks are recorded for internal consolidation.
- Model exam is conducted every semester to train the students to appear for end semester university examinations.
- Question banks are maintained in the respective departments and students are trained in answering the previous years question papers.
- Remedial classes are conducted for academically weak students and attendance is recorded in the log book.
- Any discrepancies in the results are communicated to the University.
- Faculty members serve as evaluators for University theory and practical examination.

6.3.4 Research and Development

- Faculty, those who are yet to complete their Ph.D are encouraged to register for the same and complete it on time.
- Faculty are encouraged to attend and present papers in seminars, workshops and conference.
- FDP is organised for faculty to upgrade themselves.
- Faculty have access to e-journals through INFLIBNET.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Text books and reference books are recommended by the departments to the library based on the budget allotted for the individual departments.
- Students are permitted to access the computers with internet facility in the library.
- Smart boards and projectors are installed in the lab, seminar hall and one class room in each department to facilitate presentations.
- Each faculty is provided with login ID to access e-journals in INFLIBNET.

6.3.6 Human Resource Management

- Performance review of faculty is done by the HOD and Management.

- Biometric (thumb impression) machine is installed in the administrative office to monitor the attendance of the Teaching and administrative staff.

- OD facility can be availed by the faculty to present papers, to attend conferences and seminars.

6.3.7 Faculty and Staff recruitment

- Announcement about vacancy was made through advertisement in National newspaper.
- Candidates with NET/SLET and/ or Ph.D were selected.
- A panel interview was conducted for the candidates which included representative from Management, Principal, Vice- Principal and the Head of the respective department.
- The candidates were asked to take demo class to exhibit their teaching skills.
- Appointed candidates were given appointment order and orientation about the job.

6.3.8 Industry Interaction / Collaboration

- Students of various departments visited organisations.

- Guest speakers from industries exposed the students to various recent trends in respective fields.

6.3.9 Admission of Students

- Being a Christian Minority Institution, preference was given to Christian students.

- Interview was conducted for the prospective candidate by the respective departments after shot-listing them based on marks secured in Higher Secondary Examinations.

- Selected students were duly informed and admit cards were issued.

6.4 Welfare schemes for

Teaching	Group medical insurance for faculty was initiated. Faculty can avail OD facility, maternity leave and in time of need, can also avail casual leave.
Non teaching	Confirmed admission for wards of ancillary staff and full fees concession is given to them, Group medical insurance can be availed , maternity leave and in time of need can also avail casual leave.
Students	Sick room facility is available for students. Immediate first aid provisions are made in case of emergency. Financial assistance is given by the Management to the needy students, accidental insurance with a coverage of Rs. 1,50,000/- is available for all the students.

6.5 Total corpus fund generated   NIL

6.6 Whether annual financial audit has been done   Yes ☑   No ▢

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Experts from other institutions	yes	Inter departmental exchange of faculty for audit
Administrative	Yes	Thomas & Co.	No	-

6.8 Does the University declare results within 30 days?

For UG Programmes   Yes ▢   No ☑

For PG Programmes   Yes ▢   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Any discrepancy is the results are informed to the University.

- Examination registration is done online and hall tickets for the students are also received online.

- Internal marks are entered online.

- Students can apply for revaluation online

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University promotes autonomy by encouraging the affiliated colleges to apply for permanent affiliation status and in turn to enhance themselves as an autonomous institution.

6.11 Activities and support from the Alumni Association

- ❖ Alumni students facilitate in arranging for resource persons from their corporate circle.
- ❖ Alumni students also meet the existing students of their respective departments to give motivational talk.
- ❖ Alumni Students have served as judges

6.12 Activities and support from the Parent – Teacher Association

- ❖ Parents meet was conducted the meeting of the Association was recorded and the minutes were circulated to the members by the faculty in-charge.

6.13 Development programmes for support staff

Skill development training was given to ancillary staff in cake making, bag making and chocolate making.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- All communication is e-mailed to conserve paper and save trees.

- Campus cleaning initiative undertaken by NSS and enviro club.

- Herbal garden and greenery is well maintained with the help of support staff. Organic farming has also been initiated.

- RO drinking water is periodically monitored.

- Enviro club reprocesses waste papers through a project " WOW" ie, Wealth Out of Waste, in association with ITC.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ❖ ERP system introduced to monitor the regularity of students and work is in progress to incorporate all the administrative functions.
>
> ❖ Usage of ICT mode of teaching is encouraged by installing projectors and white board in every department.
>
> ❖ Peer mentoring introduced to help students in academics.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> ❖ Students' attendance was closely monitored and information regarding the same was given to parents in the Parents- Teachers Meeting.
>
> ❖ Internal Assessment was conducted as per University Norms and recorded in the department under the supervision of the HOD.
>
> ❖ Internal Academic Audit was conducted. Result analysis done and remedial classes conducted for academically weak students.
>
> ❖ Faculty mentoring was done based on the results.
>
> ❖ Stock taking was undertaken for the entire campus and report submitted.
>
> ❖ Enabling classes were conducted for academically weak students.

7.3 Give two Best Practices of the institution:

> ❖ Students are given opportunities to participate in administration through Students Council.
>
> ❖ Every morning, prayer and thought for the day is impressed upon the students through the Public Addressing System.
>
> ❖ Eucharistic Celebration is held every First Friday for the Christian students and simultaneously value education classes are held for other students.
>
> ❖ Students are involved in compulsory extension services.

7.4 Contribution to environmental awareness / protection

> ❖ NSS volunteers were involved in campus cleaning and cleaning the neighbouring areas.
>
> ❖ WOW (Wealth Out of Waste) is an effort to dispose Waste papers in

7.5   Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add:

> ❖ Institution is making efforts to attain autonomy.
>
> ❖ Initiative is being taken to enhance PG departments into research departments.

7.8. **Plans of institution for next year**

> ❖ To establish an incubation centre.
> ❖ Effort to attain autonomy.

Name : Dr.S.Nagajothi
Signature of the Coordinator, IQAC

Name : Dr.A. Joseph Durai
Signature of the Principal

ANNEXURES

Annexure I – Academic Calendar

June 2017				
Date	Day	Day Order	No. of Working Days	Schedule
1	Thursday			
2	Friday			
3	Saturday			
4	Sunday			
5	Monday			
6	Tuesday			
7	Wednesday			
8	Thursday			
9	Friday			
10	Saturday			
11	Sunday			
12	Monday			
13	Tuesday			
14	Wednesday			
15	Thursday			
16	Friday	I	1	College Opening for II & III Years
17	Saturday			
18	Sunday			
19	Monday	II	2	
20	Tuesday	III	3	
21	Wednesday	IV	4	
22	Thursday	V	5	

Date	Day	Day Order	No. of	Schedule
23	Friday	VI	6	
24	Saturday		7	Opening Day for I Years
25	Sunday			
26	Monday			Ramzan
27	Tuesday	I	8	
28	Wednesday	II	9	
29	Thursday	III	10	
30	Friday	IV	11	

Total No. of Working Days: 11

The fear of the Lord is the beginning of Wisdom (Prov . 9:10)

July 2017

Date	Day	Day Order	No. of Working Days	Schedule
1	Saturday			
2	Sunday			
3	Monday	V	12	
4	Tuesday	VI	13	
5	Wednesday	I	14	
6	Thursday	II	15	
7	Friday	III	16	
8	Saturday			
9	Sunday			
10	Monday	IV	17	
11	Tuesday	V	18	
12	Wednesday	VI	19	
13	Thursday	I	20	
14	Friday	II	21	Investiture Ceremony

Date	Day	Day Order	No. of Working Days	Schedule
15	Saturday		22	PTA
16	Sunday			
17	Monday	III	23	
18	Tuesday	IV	24	
19	Wednesday	V	25	
20	Thursday	VI	26	
21	Friday	I	27	
22	Saturday		28	Fresher's Day
23	Sunday			
24	Monday	II	29	CA TEST - I
25	Tuesday	III	30	CA TEST - I
26	Wednesday	IV	31	CA TEST - I
27	Thursday	V	32	CA TEST - I
28	Friday	VI	33	CA TEST - I / PG Orientation
29	Saturday			UNOM - Instant Exam
30	Sunday			
31	Monday	I	34	CA TEST - I

Total No. of Working Days: 23

Listen to what is wise and try to understand it (Prov. 2: 2)

August 2017

Date	Day	Day Order	No. of Working Days	Schedule
1	Tuesday	II	35	CA TEST - I / College Anniversary
2	Wednesday	III	36	
3	Thursday	IV	37	
4	Friday	V	38	
5	Saturday		39	Sports Day

6	Sunday			
7	Monday	VI	40	
8	Tuesday	I	41	
9	Wednesday	II	42	
10	Thursday	III	43	
11	Friday	IV	44	
12	Saturday			
13	Sunday			
14	Monday	V	45	
15	Tuesday			Independence Day
16	Wednesday	VI	46	
17	Thursday	I	47	
18	Friday	II	48	
19	Saturday			
20	Sunday			
21	Monday	III	49	
22	Tuesday	IV	50	Brother's Birthday
23	Wednesday	V	51	
24	Thursday	VI	52	
25	Friday			Vinayaka Chaturthi
26	Saturday			
27	Sunday			
28	Monday	I	53	CA TEST - II
29	Tuesday	II	54	CA TEST - II
30	Wednesday	III	55	CA TEST - II
31	Thursday	IV	56	CA TEST - II

Total No. of Working Days: 22

Be careful how you think; your life is shaped by your thoughts. (Prov. 4 :23)

		September 2017		
Date	Day	Day Order	No. of Working Days	Schedule
1	Friday	V	57	CA TEST - II
2	Saturday			Bakrid
3	Sunday			
4	Monday	VI	58	CA TEST - II
5	Tuesday	I	59	CA TEST - II
6	Wednesday	II	60	
7	Thursday	III	61	
8	Friday	IV	62	
9	Saturday			
10	Sunday			
11	Monday	V	63	
12	Tuesday	VI	64	
13	Wednesday	I	65	
14	Thursday	II	66	
15	Friday	III	67	
16	Saturday			
17	Sunday			
18	Monday	IV	68	
19	Tuesday	V	69	
20	Wednesday	VI	70	
21	Thursday	I	71	
22	Friday	II	72	
23	Saturday			

24	Sunday			
25	Monday	III	73	
26	Tuesday	IV	74	
27	Wednesday	V	75	
28	Thursday	VI	76	
29	Friday			Ayudha Pooja
30	Saturday			Vijaya Dhasami

Total No. of Working Days: 20

God has made everything beautify for its own time (Eccl. 3 : 11)

October 2017				
Date	Day	Day Order	No. of	Schedule
			Working	
			Days	
1	Sunday			Muharam
2	Monday			Gandhi Jayanthi
3	Tuesday	I	77	
4	Wednesday	II	78	
5	Thursday	III	79	
6	Friday	IV	80	
7	Saturday			
8	Sunday			
9	Monday	V	81	Model Exam
10	Tuesday	VI	82	Model Exam
11	Wednesday	I	83	Model Exam
12	Thursday	II	84	Model Exam
13	Friday	III	85	Model Exam
14	Saturday	IV	86	Model Exam

Date	Day	Day Order	No. of Working Days	Schedule
15	Sunday			
16	Monday	V	87	Model Exam
17	Tuesday			
18	Wednesday			Diwali
19	Thursday	VI	88	
20	Friday	I	89	
21	Saturday			
22	Sunday			
23	Monday	II	90	
24	Tuesday	III	91	
25	Wednesday	IV	92	
26	Thursday	V	93	
27	Friday	VI	94	
28	Saturday	I	95	
29	Sunday			
30	Monday	II	96	
31	Tuesday	III	97	

Total No. of Working Days: 21

Those who control their tongue will have a long life. (Prov. 13 : 3)

November 2017

Date	Day	Day Order	No. of Working Days	Schedule
1	Wednesday			University exam
2	Thursday			All souls day
3	Friday			
4	Saturday			
5	Sunday			

6	Monday			
7	Tuesday			
8	Wednesday			
9	Thursday			
10	Friday			
11	Saturday			
12	Sunday			
13	Monday			
14	Tuesday			Children's day
15	Wednesday			
16	Thursday			
17	Friday			
18	Saturday			
19	Sunday			
20	Monday			
21	Tuesday			
22	Wednesday	I	1	College reopens
23	Thursday	II	2	
24	Friday	III	3	
25	Saturday	IV	4	
26	Sunday			
27	Monday	V	5	
28	Tuesday	VI	6	
29	Wednesday	I	7	
30	Thursday	II	8	

Total No. of Working Days: 8

For I can do everything through Christ, who gives me strength.

(Phil. 4 : 13)

December 2017

Date	Day	Day Order	No. of Working Days	Schedule
1	Friday			Milad-un-Nabi
2	Saturday			
3	Sunday			
4	Monday	III	9	
5	Tuesday	IV	10	
6	Wednesday	V	11	
7	Thursday	VI	12	
8	Friday	I	13	
9	Saturday	II	14	
10	Sunday			
11	Monday	III	15	
12	Tuesday	IV	16	
13	Wednesday	V	17	
14	Thursday	VI	18	
15	Friday	I	19	
16	Saturday			
17	Sunday			
18	Monday	II	20	
19	Tuesday	III	21	
20	Wednesday	IV	22	
21	Thursday	V	23	Christmas Celebration - students
22	Friday	VI	24	Christmas Celebration - staff
23	Saturday			Holidays
24	Sunday			

Date	Day			Schedule
25	Monday			Christmas
26	Tuesday			
27	Wednesday			
28	Thursday			
29	Friday			
30	Saturday			
31	Sunday			

Total No. of Working Days: 16

Be merciful as your heavenly Father is merciful. (Luke 6 : 36)

January 2018

Date	Day	Day Order	No. of Working Days	Schedule
1	Monday			New Year's Day
2	Tuesday			
3	Wednesday	I	25	
4	Thursday	II	26	CA TEST - I
5	Friday	III	27	CA TEST - I
6	Saturday	IV	28	CA TEST - I
7	Sunday			
8	Monday	V	29	CA TEST - I
9	Tuesday	VI	30	CA TEST - I
10	Wednesday	I	31	CA TEST - I
11	Thursday	II	32	CA TEST - I
12	Friday	III	33	
13	Saturday			
14	Sunday			Pongal
15	Monday			Thiruvalluvar Day

Date	Day	Day Order	No. of Working Days	Schedule
16	Tuesday			Uzhavar Thirunal
17	Wednesday	IV	34	
18	Thursday	V	35	
19	Friday	VI	36	
20	Saturday	I	37	
21	Sunday			
22	Monday	II	38	
23	Tuesday	III	39	
24	Wednesday	IV	40	
25	Thursday	V	41	
26	Friday			Republic Day
27	Saturday			
28	Sunday			
29	Monday	VI	42	
30	Tuesday	I	43	
31	Wednesday	II	44	

Total No. of Working Days: 20

Commit your actions to the Lord and your plans will surely succeed. (Prov. 16:13)

February 2018

Date	Day	Day Order	No. of Working Days	Schedule
1	Thursday	III	45	
2	Friday	IV	46	Foundation Day
3	Saturday	V	47	
4	Sunday			
5	Monday	VI	48	

Date	Day	Day Order	No. of	Schedule
6	Tuesday	I	49	
7	Wednesday	II	50	
8	Thursday	III	51	
9	Friday	IV	52	
10	Saturday	V	53	
11	Sunday			
12	Monday	VI	54	CA TEST - II
13	Tuesday	I	55	CA TEST - II
14	Wednesday	II	56	CA TEST - II
15	Thursday	III	57	CA TEST - II
16	Friday	IV	58	CA TEST - II
17	Saturday		59	PTA Meeting
18	Sunday			
19	Monday	V	60	CA TEST - II
20	Tuesday	VI	61	CA TEST - II
21	Wednesday	I	62	
22	Thursday	II	63	
23	Friday	III	64	
24	Saturday	IV	65	
25	Sunday			
26	Monday	V	66	
27	Tuesday	VI	67	
28	Wednesday	I	68	

Total No. of Working Days: 24

No discripline is enjoyable whiled it is happeing. But afterward there will

be a peaceful harvest of right living. (Heb. 12 : 11)

March 2018

Date	Day	Day Order	No. of	Schedule

			Working Days	
			Days	
1	Thursday	II	69	
2	Friday	III	70	
3	Saturday	IV	71	
4	Sunday			
5	Monday	V	72	
6	Tuesday	VI	73	
7	Wednesday	I	74	
8	Thursday	II	75	
9	Friday	III	76	College Day
10	Saturday	IV	77	Graduation Day
11	Sunday			
12	Monday	V	78	Model Exam
13	Tuesday	VI	79	Model Exam
14	Wednesday	I	80	Model Exam
15	Thursday	II	81	Model Exam
16	Friday	III	82	Model Exam
17	Saturday	IV	83	Model Exam / St. Patricks Feast Day
18	Sunday			Ugadi
19	Monday	V	84	Model Exam
20	Tuesday	VI	85	
21	Wednesday	I	86	
22	Thursday	II	87	
23	Friday	III	88	Photo session
24	Saturday	IV	89	Valediction
25	Sunday			
26	Monday	V	90	

Date	Day	Day Order	No. of	Schedule
27	Tuesday	VI	91	
28	Wednesday	I	92	Last working day
29	Thursday			Mahavir Jayanthi
30	Friday			Good Friday
31	Saturday			

Total No. of Working Days: 24

The mercies of the Lord begin afresh each morning. (Lam. 3 : 23)

April 2018

Date	Day	Day Order	No. of Working Days	Schedule
1	Sunday			
2	Monday			University exam
3	Tuesday			
4	Wednesday			
5	Thursday			
6	Friday			
7	Saturday			
8	Sunday			
9	Monday			
10	Tuesday			
11	Wednesday			
12	Thursday			
13	Friday			
14	Saturday			Tamil New Year
15	Sunday			
16	Monday			
17	Tuesday			

18	Wednesday			
19	Thursday			
20	Friday			
21	Saturday			
22	Sunday			
23	Monday			
24	Tuesday			
25	Wednesday			
26	Thursday			
27	Friday			
28	Saturday			
29	Sunday			
30	Monday			

The Lord directs the steps of the godly. He delights in every details of

their lives. (Psalms 37 : 23)

PATRICIAN COLLEGE OF ARTS AND SCIENCE

Affiliated to University of Madras and Accredited A Grade by NAAC

Parents – Teachers Meet Feedback Form

Kindly tick in the appropriate box:

S. No	Statements	Yes	No
1.	The date of the meeting was informed well in advance		
2.	The interactive session with the class teacher was informative		
3.	Student's attendance status was informed		
4.	Student's academic performance was intimated		
5.	General behavior (like late coming, attitude etc) of the student was intimated		
6.	The teacher had the information maintained in a systematic manner		
7.	All the queries about the ward were satisfactorily answered		
8.	The teacher showed positive attitude towards the growth of the student		
9.	The meeting was conducted in a very convincing manner		
10.	The teacher keeps in constant touch with the parents to inform about the student		

PATRICIAN COLLEGE OF ARTS AND SCIENCE
ADYAR, CHENNAI-20
(Affiliated to the University of Madras and Accredited 'A' Grade by NAAC)
ANNUAL ALUMNI ASSOCIATION GENERAL BODY MEETING – 26th Jan 2018

FEEDBACK FORM

Kindly tick the appropriate box based on your opinion on the usefulness of the programme

Response	
Main course	
Foundation Course English	
Foundation Course – Foreign Language	
Elective Course	
Project / Internship/practicum during course of study	
IV tours to companies/ factories	
Extra-curricular activities	
Club activities	

1. **In order of importance, name the three biggest problems you encountered in order to find employment?**
   a. Technical Skills
   b. Fluent Communication
   c. Soft Skills
2. **What suggestions do you have for improvement in the services provided in Patrician College?**
   a. More pre-placement training from companies
   b. More training opportunities from distinguished Alumni – to understand practical challenges faced them

PATRICIAN COLLEGE OF ARTS AND SCIENCE, ADYAR,CHENNAI 600 020
FEED BACK FORM

Dear Students

Greetings!

It is a healthy practice of IQAC, at the end of every semester to obtain feedback on the teaching,

learning and infrastructure facilities in the campus.

This feedback exercise is undertaken to obtain your views on the quality of services provided. Read the statements carefully and give your genuine rating. Your feedback will be kept confidential.

Performance rating is on a 5 point scale and as follows:

Very Good - 5   Good – 4   Average – 3   Poor- 2   Very Poor-1

Year / Class /Section : _____

S N	Name of the Faculty					
	Name of the Subject					
I	**Teaching Environment**					
1	The Teacher is punctual to the class					
2	The Teacher is able to maintain discipline in the class					
3	The Teacher has knowledge of the subject					
4	The teacher has effective Communication skills					
5	The Teacher uses creative methods of teaching					
6	The Teacher encourages students to ask questions in the class					
7	The Teacher is available to the students outside the class hours					
8	The teacher does not cancel his/her classes					
9	The teacher takes interest in the betterment of the weaker students					
10	The Teacher completed the Syllabus					

11	The Teacher sets effective question paper for CIA						
12	The Teacher treats all students equally						
13	The teacher is an example to students in his /her behaviour						
14	The Teacher motivates students to learn and create interest in studies						
15	The Teacher has a positive attitude towards the institution						
II	**Feedback on Infrastructure/Learning Environment**						
16	The institution provides conducive ambience for learning						
17	Class rooms, library and labs are spacious and ventilated						
18	Healthy sanitation facilities and clean drinking water is available						
19	Opportunities are provided for Holistic Development through associations and club activities						

20   Suggestions:

ANNEXURE II (d)

COLLEGE MANAGEMENT FEEDBACK FORM

Name of the Course:
Semester: Department:

Directions: For each of the following statements, you have to choose one of the five options given by putting a tick mark against the number. There are no right or wrong answers in the scale. Your responses are kept confidential.

5. Very Good 4. Good 3. Average 2. Poor 1. Very Poor

S. No						
1	Does the management address your grievances?					
2	Is the representatives of the Management visible in the college?					
3	Does the Management manage the college according to the vision and mission of the college?					
4	The college Management stands for equity and fairness					
5	The Management gives a preferential treatment for the students who are on the margins of the society					
6	The prevailing atmosphere of the college is that of universal values					
7	The Management does not discriminate on the basis of race, religion, caste or gender					
8	The Management is ethical in their dealings					
9	The physical facilities are good					
10	The campus and the college are kept neat and clean					
11	The drinking water and canteen facilities are good					
12	There is enough grievance redressal mechanism in the college					
13	The grievances are attended/rectified in a reasonable time					
14	The college is provided with all the needed physical facilities and amenities					
15	Special care is taken to prevent any incidence of ragging					

16	The Management provides sufficient scholarships to deserving students					
17	The college provides a facility to 'earn while you learn'					
18	The Management takes special care in maximizing the placement opportunities					
19	There is a cordial relation between the Management and the staff of the college					
20	The overall impression of the Management					

Any other comments:

Details of Extension Activities and Social Initiatives

Association/ club	Date	Event	Resource person
At Institution Level	09.08.2017	Inauguration of Friends of 108	Mr.Anbuselvam,IAS
	20.12.2017	Community Christmas Celebration with Gypsy	
	25.02.2018	Cancerathon	
Citizen Consumer Club	9th August 2017	A mega consumer exhibition	
	12th February 2018	Mime on the theme 'Energy Conservation' at the ONGC Campus	
ENVIRO CLUB	22nd of January 2018	Talk on environmental awarness	Sri. S. Vinod Kumar, Assistant Secretary, Animal Welfare Board of India
WOMEN'S CELL	16th August 2017	"Health and Hygiene awareness" health camp programme and personal consultation was arranged for girl students.	Dr. Anitha and Dr. Mahinren Shaw , MGR Medical Institution
	16th February 2018	An awareness program was conducted on "Cyber-Crime Victimization"	Dr. Sumathi, Chairperson, Women harassment and Redressal cell, Professor and Head, Department of Anthropology, University of Madras was the chief guest.

Association/ club	Date	Event	Resource person
ROTARACT CLUB	2nd of Aug 2017	A blood donation camp organized in collaboration with Govt. hospital and Adyar Cancer Institute.	
Leo Club	24th July 2017	Blood donation and Health Camp	
NATIONAL SERVICE SCHEME (NSS)	1st August 2017 to 15th August 2017	Swachta Pakhwara (Cleanliness Campaign)	Mr. M.B. Nirmal (Founder of Exnora International) Environment service organization
	29th August 2017	Participation in MARUVOM MATRUVOM, Avanipur, Tindivanam	an attempt to make everyone live a day like a farmer.
	8th September 2017	EYE DONATION RALLY	
	29th November 2017	Communal harmony program	Dr. M.K. Shakila ,Director of department of management, Guru Nanak College, Chennai
	20th January 2018	Participation in Women Empowerment Rally, Elliots Beach, Chennai	
	21st January 2018	SIR LOUISE 209th BIRTHDAY CELEBRATION	
	2nd of February	Personality Development	Mr. Oswald Smith

Association/ club	Date	Event	Resource person
	2018	Programme	
	16/02/2018 to 22/02/2018	NSS Special CAMP REPORT 2017-18, Kasuva & Puliyur village, Thiruninravur	
YRC	12th Oct 2017	Blind walk was organized	
	21st Sep 2017	A guest lecture on "Voluntary activism promotion on environmental volunteerism'	Mr. Arunkrishnamurthy, founder, EFI(Environment Foundation of India)
AICUF (ALL INDIA CATHOLIC UNIVERSITY FEDERATION)	22nd Aug 2017 to 24th Aug2017	Bihar Flood relief Camp	
	22nd Dec 2017	During the festive eve of Christmas in the theme of "CARE AND SHARE" AICUF presented gifts to 22 support staff	
LITERACY CELL	21st Aug 2017-23rd Aug 2017 22nd Jan 2018-25th Jan 2018	A camp at Mallipoo Nagar to create awareness on literacy and its importance by teaching the residence to fill forms and to write their own name and signature	
Dept of Social Work	30th of November 2017	The association conducted a guest lecture In commemoration of	Mr. S.K Satish Kumar, training manager, YRG

Association/ club	Date	Event	Resource person
		the 'World AIDS day' (December 1st),	CARE

Association/ club	Date	Event	Resource person
		the 'World AIDS day' (December 1st),	CARE