



## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between Patrician College of Arts and Science hereinafter referred to as 'College' and Business School of Logistics and Shipping (BSLS), Chennai hereinafter referred to as 'Agency'

It is agreed by the foresaid parties to be of mutual interest and advantage, so that the students enrolled in the Department of Business Administration of the college are given the opportunity to benefit learning experiences provided by the Agency. The Department of Business Administration of the college will be the primary coordinating department of the college.

The aforesaid therefore understands that:

I. The agency agrees to

1. CERTIFICATE PROGRAMME

- A. Provide a planned, certificate programme in International Logistics for a duration of 30 hours in the college campus with a course certificate for all those who successfully complete the course with 80 % attendance. The course certificate will include the logos of the Agency, College and the primary coordinating Department. The Signatory authorities would be the Agency coordinator, Academic Director of the college, Principal of the college and Head of the primary Coordinating Department.
- B. The cost of the aforementioned programme will be Rs. 1000/- only, payable by the student, with a share of 60 % going to the Agency and 40 % going to the primary coordinating department ( Department of Business Administration)
- C. The Assessment weightage with formative and summative components and its procedure should be in mutual transparency and agreement of both Agency and primary coordinating Department. The Final Assessment should be conducted within the college campus.

2. PROJECT INTERNSHIP

Permitting them for the Project Internship for final year studies (Only Five in Number) which is part of their curriculum where in the students will be collecting data through a questionnaire from the employees based on their objectives and the analysis and the interpretation will be made on this behalf.



### 3. SEMINARS/LECTURES/WORKSHOPS

The Agency will provide Resource Person from their own organization or from any of their partnering organization to conduct Seminars/ Lectures/Workshops for the Department of Business Administration.

### 4. PLACEMENT

The Agency has agreed for placement assistance to 5 eligible students, based on the following criteria

- A. Students who are interested to pursue Logistics as a career will be shortlisted. The shortlisted students have to register with the Agency.
- B. The registered students will be offered unpaid- internship in the Industry after the semester.
- C. For practical training the registered students will be taken by the Agency for a guided field tour.
- D. The registered student will have to attend a 10 day classroom session at Chennai for finishing & final touch-up on training for his/her Industry readiness
- E. A nominal placement fee of **INR 12000** will be applicable, which is collected from students will be directly paid to the agency.
- F. Placements will be offered Pan-India and across any City

### II. The College agrees to:

1. Send the name of each student before the beginning date of the Certificate Programme.
2. Make available infrastructural facility for the Certificate Programme to be conducted on campus.
3. Send the name of each student before the beginning date of the Internship.
4. Make available faculty members to discuss with the designee of the Agency, regarding the duration, dates and duties to be assumed by student in the internship.



III. Patrician College of Arts and Science and Business School of Logistics and Shipping mutually agrees that:

1. They will jointly organize Seminars, Workshops and Training programmes.
2. They will allow and permit students for project internship and the college will provide the student resources
3. The terms of placement are valid only if students are interested in Logistics career and express their intent through a written letter produced to the primary coordinating Department which will then be forwarded to the Agency. If no such students are interested, the terms of Placement will stand annulled.

IV. Terms of Agreement:

1. This Memorandum of Understanding is signed for a period of 01 (one) year.
2. Either party hereto may, upon giving sixty (60) days written notice, terminate this Memorandum at the end of semester or academic year
3. Revision to this Memorandum becomes effective upon approval of the parties hereto through written communication from both parties.

  
Signature

Date 30/8/19 .

Signature



Date 30.08.2019 .

Dr. Fatima Vasanth,  
Academic Director,  
Patrician College of Arts and Science

Mrs. Jayashree.B  
Co-founder, Director,  
Business School of Logistics and  
Shipping